



Civilian Agency Acquisition Council

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Civilian Agency Acquisition Council





Regulatory Framework

- FEDERAL ACQUISITION REGULATIONS SYSTEM
 - Federal Acquisition Regulation (FAR)
 - Primary document
 - Agency acquisition regulations
 - Implements FAR
 - Supplements FAR





What is the FAR?

- Regulation for use by all Executive Agencies with statutory exceptions, e.g. FAA and TSA
- Acquisition of goods, services and construction with appropriated funds.



FAR System

Office of Federal Procurement Policy

FAR COUNCIL

Administrator, OFPP, Chair

DoD, GSA, NASA

Civilian Agency Acquisition Council (CAAC)

GSA, Chair

Civilian Agencies

except NASA

Defense Acquisition Regulatory Council (DARC)

DoD, Chair

NASA, MIL DEPs, DOD Agencies





FAR Council

- Administrator of OFPP
- Director of Defense Procurement (DOD)
- Chief Acquisition Officer (GSA)
- Associate Administrator for Procurement (NASA)





GSA AND THE FEDERAL ACQUISITION REGULATION

- Federal Acquisition Regulation (FAR) is required by 41 USC 421.
- GSA, DoD, and NASA jointly issue and maintain the FAR
- GSA is the voice of the civilian agencies in the FAR system





HOW DOES GSA REPRESENT CIVILIAN AGENCIES ?

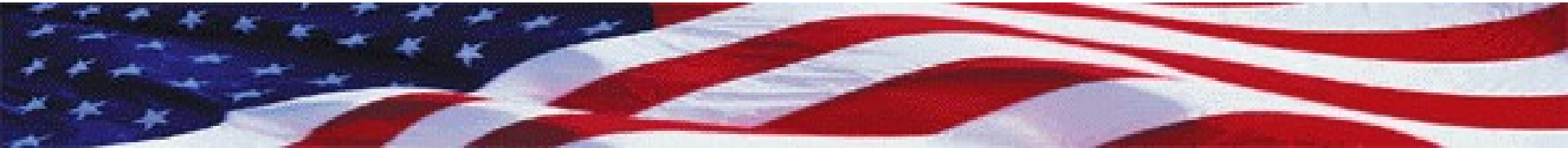
- Civilian Agency Acquisition Council (CAAC)
- Eighteen member agencies (DHS newest)
- CAAC meets weekly (or as needed)





Civilian Agency Acquisition Council

- **GSA, Chair**
- **Agriculture**
- **Social Security**
- **Labor Department**
- **Commerce**
- **Transportation**
- **HHS**
- **Homeland Security**
- **Energy**
- **EPA**
- **Veteran Affairs**
- **State Department**
- **Treasury**
- **Interior**
- **SBA**
- **Small Agency Council**





Civilian Agency Acquisition Council

New CAAC Members:

- **Department of Housing and Urban Development**
- **Agency for International Development**





CAAC IS ADVISORY TO GSA

- CAAC presents agency views
- CAAC position nearly always adopted by GSA
- CAAC agencies know their approval is advisory





CAAC LETTERS

- Directional letters issued to civilian agencies by the Chairman of the Council.





FAR TEAMS ADVISE COUNCILS

- FAR signatories (GSA, DoD, NASA)
- Five interagency teams
- Chaired by DOD, NASA and GSA





FAR Team Responsibility

- Strategy Team
 - Chair: DoD; Deputy: GSA
 - Areas of Responsibility: FAR Parts 5-8, 10-19, 26, 34 and 35
- Finance Team
 - Chair: NASA; Deputy: GSA
 - Areas of Responsibility: FAR Parts 15.4, 28, 30-32





FAR Team Responsibility

- Implementation Team
 - Chair: GSA; Deputy: DoD
 - Areas of Responsibility: FAR Parts 4, 42-49 and 51
- Technology Team
 - Chair: GSA; Deputy: DoD
 - Areas of Responsibility: EC and IT issues without restriction to a FAR part





FAR Team Responsibility

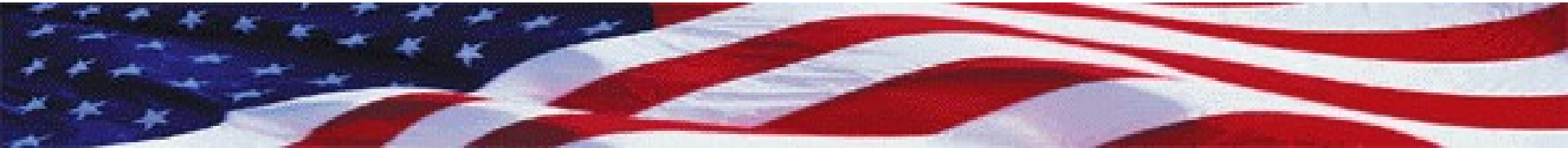
- Law Team
 - Chair: DoD; Deputies: GSA & DoD
 - Areas of Responsibility: FAR Parts 3, 9, 22-25, 27, 29, 33 and 50





Overview of FAR Case Process

- FAR Analyst prepares case with recommendation for the CAAC and submits to CAAC via the FAR Secretariat (www.acquisition.gov)
- FAR Analyst presents an overview to CAAC about the case
- FAR analyst works the case to achieve CAAC approval.





Overview of FAR Case Process

- FAR Analyst works with DARC Analyst to resolve differences between CAAC and DARC approved versions of the case
- CAAC is consulted on substantive changes





Overview of FAR Case Process

- FAR Analyst sends e-mail to legal (Deborah Erwin) asking for “Official” legal review and concurrence on rule
- Legal sends e-mail concurrence or identifies that there are comments
- FAR Analyst sends email to OFPP asking for review and concurrence on rule





Overview of FAR Case Process

- FAR Analyst takes appropriate action to resolve OFPP comments and coordinate changes with DoD and NASA counterparts and legal
- OFPP sends concurrence/comments to FAR Analyst
- Forward to OIRA requesting approval to publish rule





Overview of FAR Case Process

- FAR Analyst takes appropriate action to resolve OIRA comments and coordinate changes with DoD and NASA counterparts and legal
- OIRA sends approval to publish
- FAR Analyst forwards FAR Case to FARSEC requesting publication
- FARSEC prepares rule to publish



FAR Secretariat Publication Process

Laurieann Duarte
Acting Director
Regulatory and Federal Assistance Division





FAR Secretariat

- FAR 1.201-1.
 - Councils are responsible for-
 - preparation and issuance of FAR changes
 - submitting all consenting revisions to the FAR Secretariat for publication.





FAR Secretariat

- FAR 1.201-2.
 - GSA is responsible for establishment and operation of the FAR Secretariat .
 - FAR Secretariat publishes FAR rules (among other things)





FAR Secretariat

- Publication process.
 - Begins after all required concurrences and approvals (i.e., CAAC, DARC, Legal, OFPP & OIRA)
 - Reviews case to ensure is complete, i.e.,
 - Required concurrences and approvals; and
 - Required collateral requirements (e.g. RFA, PRA, interim rule determination, EO 12866 requirement, effective dates, etc.)





FAR Secretariat

- Writes amendatory language indicating changes being proposed or finalized.
- Proposed rules are reviewed by Case managers and signed by GSA Director, Policy Division.
- Final rules are reviewed by case managers, GSA Legal; and signed by principal signature heads at DoD, GSA, and NASA, and GSA Director, Policy Division.





FAR Secretariat

<http://www.acquisition.gov/far/index.html>

- Loose-leaf version of the FAR in HTML and PDF formats.
- Loose-leaf packet (FAC) consisting of changed pages and instructional materials on website for individuals who maintain a hardcopy of the FAR.





<http://www.acquisition.gov/far/index.html>

Address <http://www.acquisition.gov/far/index.html> Go Links

Acquisition Central acquisition.gov

Federal Acquisition Regulation (FAR)

FAR Reissue 2005 - PDF VOL 1
(For Printing Purposes Only)

FAR Reissue 2005 - PDF VOL 2
(For Printing Purposes Only)

All PDF Files Require [Adobe Acrobat 7.0](#)

Current FAR

Includes Amendments from FAC 2005-13
Effective on September 28, 2006

HTML Format

PDF Format

FrameMaker - Zipped

FAR Matrix - HTML

FAR Matrix - PDF

FAR Reference

FAR (Archived) - HTML

FAR (Archived) - PDF

GSA Forms Library

FAR - Zipped

Search the FAR

Other Information





[http://www.acquisition.gov/far/index.h](http://www.acquisition.gov/far/index.html)

